



Community and Economic Development Department

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Memorandum

TO: Citizens Steering Committee

FROM: Michael Raber, Senior Planner
Community and Economic Development Department

MEETING DATE: March 18, 2014

SUBJECT: March 18, 2014 Steering Committee Agenda

Attached is the agenda for our meeting on Tuesday, March 18, 2014 at 3:00 p.m. in the Vultee Conference Room at City Hall. The following are questions for the Committee's de-briefing session. This is the only substantive item on the March 18 agenda. The primary purpose of this de-briefing is to get Committee members' perspectives on how we can improve our planning processes in the future. The following questions are intended to help everyone engage in this dialogue.

1. What was your understanding of the role of the Committee and the role of staff in this planning process? Did your perception of these roles change during the process?
2. How did you feel about the size and the make-up of the Committee? Did this help or detract from working within the requirements of the open meeting law? Were there perspectives that should have been represented in the make-up of the Committee?
3. Most of the Steering Committee decisions were arrived at by consensus and only some items were formally voted on. Did you feel this decision-making approach was effective and if not, what approach would you recommend?
4. Was our public outreach effective? Were there segments of the community we didn't reach? What could we have done differently?

5. Did the three-year time period seem more or less realistic given the task? Could the process have been clearer? Could the Committee have operated more efficiently over a shorter time period?
6. What worked well and what didn't work well during the Committee's time together? What could we apply to the Citizen's Engagement Program in the future? What lessons were learned about being on a committee and working in a collaborative fashion? What two items of advice would you give to committees in the future?
7. Were there things not covered in the Plan that could be included in its future implementation?
8. Would you like to be involved in implementing the Plan?
9. Were you surprised by the vote and the turnout? Why/Why not?