

Draft Action/Summary Minutes
City of Sedona
Historic Preservation Commission Meeting
Vultee Conference Room, Sedona City Hall, Sedona, AZ
Monday May 10, 2010 – 1:00 pm

1. Verification of notice, call to order, roll call and Pledge of Allegiance.

Chairman Unger called the meeting to order at 1:04 p.m.

Roll Call:

Commissioners: Chairman Brynn Unger, Vice Chairman Greg Ruland and Commissioners Helen Snyder and Noreen Wienges

Staff: Kathy Levin and Donna Puckett

2. Public forum for items not on agenda. Limit of 3 minutes per presentation. (Note that the Commission may not discuss or make any decisions on any matter brought forward by a member of the public).

The Chairman opened the public forum and having no requests to speak, closed the public forum.

3. Consent agenda:

a. Approval of minutes of March 8, 2010 meeting.

The Chairman indicated the consent agenda is for the approval of the March 8th minutes.

MOTION: *Vice Chairman Ruland moved that the minutes be approved. Commissioner Wienges seconded the motion. VOTE: Motion carried four (4) for and zero (0) opposed.*

4. Commission and staff announcements and summary of current matters.

Kathy Levin announced that City Council had a budget meeting last week and approved the retention of the \$4,000 for the Small Grant Assistance Program. We previously had been funded at \$15,000, then \$12,000 and the Commission agreed that we should submit a modest amount. The request prevailed with this Council, but the new Council will be reviewing the budget on June 10th and the cap has been set, but they can move items within that cap. We had 100% support from this Council. Additionally for this year's Small Grant Program, she is waiting for the documentation from the owners of the Hart Store, for both the emergency grant and the CLG grant, so she can put that paperwork through. She went to the store and the floors are beautiful. She also will be going to the Bennett-Purtymun cabin on the campus of the Sedona Charter School; they have completed their work under the Small Grant Program as well. Chairman Unger already inspected it and she will do the same; then, we will submit their paperwork for reimbursement under the grant program.

Kathy also indicated that the Centennial is on tomorrow's Council agenda, as well as the proclamation for the National Historic Preservation Month. Regarding Commission vacancies, our last deadline was April 30th and we received one application from Michael Pierce. He will be interviewed on May 17th, and he is present for today's meeting. She has reopened the application period, because one individual recommended by Commissioner Wienges submitted an application and Chairman Unger also knows of a potential candidate. The vacancies will be re-advertised with a deadline of June 11th, and hopefully, we will have a full Commission around July.

Chairman Unger indicated that she will be revising the Endangered Places brochure, and hopefully, she will have that ready for the Commission's review by the next meeting. Additionally, she would like for the Commission to consider that on the Commission's website, we have current pictures of the landmarks, but we should also have an old photograph if possible, so people could actually see them in their original state. We could also do a topo, but she is more interested in the visuals of the old buildings. It is just not as complete as it could be, and the picture on the cover of the Historic Resource Survey would be nice; we could add that too. It would be nice for people to understand what those are and what they were. Commissioner Wienges and Vice Chairman Ruland indicated that they liked that idea.

Kathy distributed copies of an article written by Marie Tartar and Steve Eilenberg who own the Madole-designed home on Apache Trail that was featured in the *Atomic Ranch* magazine. Kathy added that Jill Sands brought it into the office and Chairman Unger noted that she has been working hard to get them to designate, so we should send her a thank you.

No legal action was taken.

5. Discussion/possible action on FY 2009-10 Commission Work Plan and commissioner involvement in Work Plan tasks:

a. Education and Public Outreach

There was no discussion on this item.

b. Survey Field Work

The Chairman noted that the Commission should start to address this item, but now is not the time, so there was no discussion on this item.

c. Madole Home landmark prospects

There was no discussion on this item.

d. Early Don Woods-designed homes

The Chairman indicated that the Commission had discussed honoring Don Woods this month, but explained that it was going to be deferred possibly to next year. It would just be too much to do that this May. There was no further discussion on this item.

e. Arizona Centennial 2012 (February 14, 2012)

The Chairman indicated that tomorrow there will be a City Council meeting and she will talk about where the Commission is with the Centennial. She distributed a list of things the Commission had discussed and wanted to go over it again with the Commissioners, to ensure everyone is on the same page. The first thing is deciding on a theme and Commissioner Wienges developed a list. We had discussed using "Arizona Centennial: A Sedonan Century" as the theme, and if we can decide today she would present that to the City Council. She didn't get any comments back from her email, but she would like to get a decision.

Commissioner Helen Snyder asked why "Sedonan" and not Sedona; some people may think it is a misspelled word.

MOTION: Vice Chairman Ruland moved that we adopt "Arizona Centennial: A Sedona Century" as the theme. Commissioner Wienges seconded the motion. VOTE: Motion carried four (4) for and zero (0) opposed.

The Chairman indicated that the second item is schools, and she thinks we should first approach the Superintendent of Schools. Vice Chairman Ruland indicated that he believes the Yavapai Centennial Committee has already done that with the Superintendents and communicated what the programs are, but he will follow up with the school and find out where they are. He thinks it would be in Fine Arts and they are done for the year, so it wouldn't be until the following year. If the Commission is okay, he will follow up with the school. The Chairman indicated she would appreciate that and indicated that we had discussed having the students write a play. Yavapai County has probably gone to them already with a cachet, but also talking with them about doing a logo for us, although we do have until the fall.

The Recording Secretary suggested that as an added resource, the Commission may want to discuss your Centennial interests with Nancy Robb Dunst, who is the coordinator of the Artist in the Classroom Program that is funded by the Arts & Culture Commission, and Ginger may have other ideas as well. Vice Chairman Ruland indicated he had worked with Nancy on that program and would be happy to follow-up with her. The Chairman indicated that she would be willing to work with whoever is in the schools, because she has worked on logos. Vice Chairman Ruland pointed out that they have some neat graphic design programs through Career Technology Education at the high school, and designing a logo would be exactly what they do; they have a group called Skills U.S.A.

The Chairman added that the play would be something that Commissioners Snyder and Wienges could work with the schools on; we will probably figure out who is going to do what on this in the fall, and then everyone can coordinate their own time on it. Commissioner Wienges indicated that in looking into the Legacy Projects, she went online to see what other places were doing, and they are all substantial things that will be left behind as an "enduring product". For example, one city is doing a quilt, so the play might be one idea or a piece of writing like having students do essays, historical accounts or historical fiction and publish it, but she needs some direction to write-up a Legacy Project.

Kathy Levin indicated that the proposed art in the roundabout might be the best legacy project that we know is going to happen; it will be a juried process and the artists are being asked to do sculptures that are unique and reflective of Sedona's culture, and that is a lasting Legacy Project, so she would propose that we look at that. They have done a Call to Artists and have funding and a contribution from Sedona Women, and we could easily work with the Arts & Culture Commission to marry HPC goals and their goals around that. Kathy suggested that the Commissioners could talk with Ginger and the Commission to ask for their support in submitting this as a Legacy Project. Kathy asked about their deadline, and the Recording Secretary indicated that they think the installation will be around the fall of 2011, and depending on the proposals submitted, it may address both the roundabouts at the "Y" and at Brewer. The Chairman indicated that she and Commissioner Wienges will talk with Ginger and the Commission.

Commissioner Helen Snyder indicated that she is open to talking with someone about a play; she recently got her substitute certification fingerprint card, so she can go into the schools, but she had been told nothing was going to happen, because the school year is over, so she will file that this summer with the school district, and then access would be easy. It was also noted that Canyon Moon Theatre may be an alternate possibility. Additionally, the Chairman indicated

that the students could also write an historical fiction and have the paper publish a number of them and give them an award. Commissioner Helen Snyder added that she used to teach people how to write short fiction.

Chairman Unger indicated that we had discussed setting a deadline for people to identify what events they are going to do, and we were thinking of setting the deadline as January of 2011, because we have actually opened it up and said that it will go through 2012, which the state is not doing. The state is stopping in February of 2012, but the Sedona Film Festival, Main Street's St. Patrick's Day Parade and the National Day of the Cowboy will all be after the actual Centennial date. The Film Festival is talking about one week after the Centennial, so if everyone is agreeable, the deadline to list the activities would be January of 2011, to be sort of under the City umbrella of events.

Commissioner Helen Snyder asked if by "set deadline for events" that is talking about a calendar of events or the events have to occur by then, and the Chairman clarified it is a calendar of events from partnering organizations, because she would like to have those events on the City's webpage. The Commissioners indicated they had no problem with that deadline; however, Commissioner Helen Snyder suggested picking a day in January and Kathy suggested the Commission's meeting date on Monday, January 10th.

The Chairman indicated that we are going to work with partners, including the Chamber of Commerce, Sedona Main Street Program, Uptown Merchants Association, Hillside, Tlaquepaque, Arts & Culture Commission, Sedona Historical Society, Sustainable Arizona, Sedona Verde Valley Realtors, Sedona Film Festival, Sedona Arts Center and the Chamber Music Sedona and that is not all inclusive. If Commissioners come up with additional names, we can add to them to the list. We want to use existing community events and tie them into the Centennial theme. The Film Festival suggested doing a festival of western films shot in Sedona and Main Street has said the St. Patrick's Day Parade, the National Day of the Cowboy, and the Sedona Arts Center could probably do the Plein Air Festival; we might see if they could do that in 2011. The December gala for Chamber Music Sedona should also be in 2011. We will need to know the timeframe of these events and how we are going to place it on a calendar.

It was noted that someone may want to talk to the Forest Service about tourist activities and Commissioner Helen Snyder indicated that the library also has a quilt show in January. The Chairman indicated that might be something for January of 2012. Kathy suggested that in addition to all of their new quilts, they possibly could look at old quilts that people have tucked away or the historical society could share some of their collection and expand it to bring out some heirloom quilts; we could talk to the quilt shop.

Chairman Unger indicated that she wanted to present something to the Council to show that we have been working on this, and Vice Chairman Ruland indicated that we have done as much planning as the State of Arizona. The Chairman indicated that the new City Council would be seated shortly, so we will tell them that we will be coming back on a regular basis with updates. We also will talk about no or low budget, etc., and she will use the outline and fill-in what we have discussed; it will be a short presentation. We are really just giving them an update, but she would like for the Commissioners to take the list home and think more about it.

Commissioner Helen Snyder asked if the Chairman is going to bring up the May 22nd event at the same time, and the Chairman explained that is a separate item on the Council's agenda, but she will be discussing that too.

No additional legal action was taken.

f. Historic Preservation Month event on May 22, 2010

The Chairman thanked Commissioners Snyder and Wienges, and Kathy Levin for taking up the slack recently. Basically, the directional signs are done thanks to Commissioner Wienges, the guest books are set up, the news release is done thanks to Vice Chairman Ruland, and we are hoping to put in a fair-sized black and white ad. The Chairman then asked about information for the florist, who donated the flowers, and Commissioner Snyder indicated that it would be Gail and Susan Hill with Sedona Floral, and she provided a business card to the Chairman for additional information. The Commissioner added that they will bring cards to each location and deliver about one-half hour before.

Commissioner Wienges explained that she requested to be at the Block House, since she knows them, and Commissioner Snyder indicated that she would go to the Doodlebug. The Chairman thanked Commissioner Snyder for getting the flowers donated. Commissioner Snyder indicated that she also went by the Doodlebug and toured the house with Warren, and it is two stories, but the old part is down below. The Chairman explained that we will be down below and we don't need to go upstairs; we don't want people to be going everywhere in the homes.

Kathy indicated that Patsy doesn't need the plastic, but she did want a Commissioner to be present and Warren will be available, if you need to contact them between the 15th and the 20th. She also brought the plaques so the Commission could see them, and they will be installed at both homes in advance.

Chairman Unger indicated that the homeowners are going to supply the refreshments and she and the Mayor will make the dedication at 2:30 p.m. at the Block House and at 3:30 p.m. at the Doodlebug. Letters have been sent to all interested parties, including other landmark owners and neighbors, City Councilors and architects. Commissioner Snyder asked if copies of that letter could be provided to the Commissioners and Kathy indicated she would email it to them. The Chairman confirmed that Commissioner Wienges would be at the Block House and Commissioner Snyder would be at the Doodlebug. Commissioner Wienges explained that she would need to leave around 3:30 p.m., if someone else could cover for her. Vice Chairman Ruland indicated he could do that.

Kathy added that the owner of the Doodlebug would like two easels, so someone can pick them up at City Hall that week from Audree Juhlin; Patsy Zeitlin would like them by Friday, May 21st, and we will go with the lightweight ones. Commissioner Wienges indicated she would pick them up Friday and Kathy will give them a contact number for Warren after the meeting. Kathy indicated that she has the insurance riders for both locations, and she displayed the plaques for the Commissioners to view. Kathy noted that Patsy Zeitlin indicated that she thought it would go to the right of the front door, in the stone. The Chairman asked if the City has anyone that could install them and Kathy indicated that she would check with the building inspectors. The Commissioners indicated they were very pleased with the plaques, and the Chairman confirmed the announcement would be in the paper this Friday and next Wednesday.

Commissioner Snyder suggested that there be arrangements made for the two dogs at the Doodlebug, because they are very cautious about the gates. She left messages, but was unable to connect with the owner; there were cages in the house, but it would be more appropriate for other arrangements to be made. The Commissioner also indicated that she may go to see the Ralph Block House early and Kathy indicated the Commissioner could contact them to do that.

Commissioner Snyder then asked if there was some information for her to read before that day, since she is new to the Commission. Kathy indicated she would send out the Staff Report for both properties, and the Chairman suggested having the FAQs, Endangered Property List and Uptown Walking Tour information available at each location. She can take the register with her to each property. Commissioner Snyder indicated that she plans to take Kathy's business cards with her, in case there are questions that she can't answer. Kathy asked the Commissioners to wear their nametags.

Commissioner Snyder asked if it is a strict closure at 4:00 p.m. typically, and the Chairman indicated that we pretty much do fold up shop; however, Kathy noted that the owner of the Doodlebug is having a private gathering afterwards. The Chairman indicated that the Block House could definitely be closed at 4:00 p.m., unless they also want to keep going, but all of our signs, etc., can be picked up at 4:00 p.m. at both locations, so the homeowner would be responsible after 4:00 p.m. Commissioner Wienges asked who would be putting up the signs and Kathy indicated they have been printed and she will hand them off, after she puts them on a hard mounting board, and she has two easels and a sawhorse that she will leave for the Commissioners to use. Commissioner Snyder asked when those could be picked up and Kathy indicated that they will be in her office, so they could be picked up the week of the event; the sign is usually put in front of the property and there is one sign for each property. Kathy added that during her absence, they could contact Audree Juhlin if anything comes up; Audree's name will also be on the ad. The Chairman indicated that they could also contact her.

No legal action was taken.

6. Discussion/possible action on:

a. Prospects for designation of landmarks or historic districts

Kathy Levin indicated that she, the Chairman and Richard Mayer met with the owners of the Howard Madole home on Apache Trail in February to answer any questions they had about landmark designation, and they followed up with a communication that they had also asked their attorney to do some research, and she sent them the Prop 207 waiver and a copy of a deed restriction that is filed with the respective county, designating it as a local historic landmark. The very last line of the article addresses the issue of landmarking and says, "Along the way we have developed a sense of community with other Madole homeowners in Sedona and have been asked by the Sedona Historic Preservation Commission to consider historic designation of the house – a decision we are currently mulling over."

Kathy then explained that we were invited to the Sentivanac property on Brewer Road; it is a red stone-faced home that we refer to as the Warren and Steele home, and she, Commissioner Snyder and the Chairman went there to evaluate its potential to be a landmark property. It was built in the 1950s; it is on a view lot on Brewer, and it has red rock facing, but there has been extensive exterior remodeling, so in staff's opinion, it is not suitable for landmarking. Most of the Commission and our Council liaison plus Richard Mayer were invited to the property on Zane Grey Drive, and we believe that home was designed by Van Ess and built in 1964. It is an excellent example of contemporary architecture, and staff is recommending that property for consideration as a local historic landmark, plus the property owners are interested, so you may see an application for landmark designation this summer.

No legal action was taken.

b. Certificates of Appropriateness

Kathy reported that regarding the additions on the barn at Jordan Historical Park, she has inspected them and the paint, board and batten, spacing, and concrete apron are all in as approved and to everyone's satisfaction.

No legal action was taken.

c. Updates to Historic Resource Survey

There was no discussion on this item.

d. Condition of Landmarks or other historic properties

There was no discussion on this item.

7. Discussion/possible action regarding future meeting dates and future agenda items.

The Chairman indicated that if the Commissioners have any items they would like to see on future agendas, let her know. Kathy stated the next meetings would be June 13th, July 12th and August 9th, but we should determine if members have summer travel. Chairman Unger asked Commissioners to let her know if they plan to be gone during those months, and when there is a full Commission again, she would like to discuss the date and time of Commission meetings.

8. Adjournment.

MOTION: Vice Chairman Ruland moved to adjourn. Commissioner Wienges seconded the motion. VOTE: Motion carried four (4) for and zero (0) opposed.

The meeting adjourned at 2:07 p.m.

I certify that the above is a true and correct summary of the meeting of the Historic Preservation Commission held on May 10, 2010.

Donna A. S. Puckett, *Recording Secretary*

Date