

*City Council Rules of Procedure Committee
Action/Summary Minutes
Friday, October 15, 2010
Parks & Recreation Conference Room*

Meeting called to order at 9:14 a.m. Friday, October 15, 2010.

Roll Call:

Vice Mayor Cliff Hamilton, Councilor Mike Ward, City Manager Tim Ernster, Attorney Ron Ramsey (Sitting in for Attorney Mike Goimarac) City Clerk Randy Reed.

Vice Mayor Hamilton reviewed the process thus far with Attorney Ramsey.

The committee will need to have an item on an upcoming council agenda to discuss the items the council was unable to address at the last workshop. This will be the second page to exhibit A of AB 1087.

There were general procedural discussions with the discussion of having future agenda items included as an attachment to the Council Packet.

Following were the main topics of discussion:

- Acceptance of Gifts. (The Clerk will check with other cities regarding their policies.)
- Keeping the Rules of Procedure in a relaxed style rather than a code style.
- Policy for the replacement of Mayor who leaves office before expiration of term. The question arose as to whether the Council would need to temporarily fill the seat of the council member who stepped into the Mayor's position. The Attorney will research requirements. The Council may need to adopt an ordinance to support the policy.
- Abstentions (It was noted the Committee wants to discourage abstentions.)
- Replace ending time of 9:00 PM with 4 hours of meeting time.
- Reviewed items pulled from "Suggested Rules of Procedure for Small Local Government Boards" by A. Fleming Bell II.
- Procedures for council actions. (Motions)

Items remaining for council discussion from last council work session will be placed on the agenda for the November 10, 2010 council workshop.

City Managers Office will set up the next Rules of Procedure committee meeting.

Meeting adjourned at 10:55 a.m.

I certify that the above is a true and correct reflection of the actions from the meeting of the Council Rules of Procedure Committee held Friday, October 15, 2010.

Randy Reed, CMC, City Clerk

Date