

Film Permit Application
 See LDC Section 3.5 & 8.4.D
 Application Fee: \$50



City Of Sedona
Community Development Department
 102 Roadrunner Drive Sedona, AZ 86336
 (928) 282-1154 • www.sedonaaz.gov/cd

Applications must be submitted a minimum of five (5) business days prior to the proposed start date.
 Contact: Cari Meyer, Senior Planner, (928) 203-5049 or cmeyer@sedonaaz.gov

Date Rec'd:	Permit: FLM	Fee Paid:
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1. Applicant Information

Primary Contact		Phone	
Production Company		Phone	
Address		City/State/Zip	
E-mail:			
Other Contact		Phone	

2. Project Title/Identifier:

Synopsis (attach additional sheets if necessary)			
Start Date		Completion Date	
Hours of Operation	<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	Until	<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.
Exterior Lighting	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If "Yes", attach description</i>	Other special effects	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If "Yes", attach description</i>

3. Location Information

Address		APN	
Property Description	<input type="checkbox"/> Public Property <input type="checkbox"/> Private Property <input type="checkbox"/> <i>Map of affected areas attached. If applicable, include location of set, parking, traffic control plan, etc.</i>		
Property Owner		Phone Number	
<input type="checkbox"/> <i>Letter of Authorization from property owner attached</i>			

4. Insurance Information

<input type="checkbox"/> <i>Certificate of Insurance naming the City of Sedona as additionally insured attached</i>

5. Signature

The applicant affirms the above information is complete and accurate and has read and understands the Terms and Conditions (see next page) that are a part of this application and agrees to comply with the provisions thereof.

Signature	Printed name	Date
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Film Permit Application

TERMS AND CONDITIONS OF FILM PERMIT

PERMIT REQUIRED: Permit must be in the possession of the Producer/Permittee, kept on the site at all times, and must be available to inspection upon request by Permitter officials or the public. Permit may not be assigned, altered, or the terms varied without written consent of the Permitter.

AUTHORITY: Film permits are issued by the authority of the Permitter, for the purpose of film, video or still photography on public or private property. Permit does not extend or grant permission to use or enter property not belonging to or under the control of the Permitter. Permission to use or enter private property must be obtained from the owner or controller of such property and is not a part of this permit.

COMPLIANCE WITH PERMIT AND LAWS: Producer agrees to comply with the Terms and Conditions and with any attached Exhibit(s), which are by this reference made a part of this permit. Producer agrees to comply with all applicable federal, state and local laws, regulations, ordinances and rules. Vehicle code provisions and/or posted parking regulations will be enforced unless otherwise noted.

RIGHT TO TERMINATE: In the event an authorized representative of the Permitter finds that activities being conducted by the Producer unnecessarily endangers the health and safety of any person or that said activities are causing or will cause damage to real or personal property, said representatives, at their own discretion, may suspend, cancel or amend an approved film permit. The Permitter hereby agrees it will not unreasonably exercise this right of termination.

INSURANCE: Film permits are granted subject to Producer showing proof of general liability insurance, and Producer agrees to provide a certificate of insurance in the amount of \$1,000,000, unless a different amount of insurance is specified in the permit, and to name the Permitter as additionally insured.

INDEMNIFICATION: Producer waives all claims against the Permitter, its officers, agents and employees for loss or damages caused by, arising out of or in any way connected with an approved film permit. Producer agrees to indemnify, defend and hold harmless the Permitter, its officers, agents and employees from any and all alleged claims, loss damage or liability caused by, arising out of or in any way connected with permission granted, except those arising out of the sole negligence of the Permitter.

RISK: Producer acknowledges that its use of municipal facilities for purposes of this permit is at its own risk and expressly waives any right to make or prosecute claims or demands against the Permitter for any loss, injury or damage which Producer may sustain in the exercise of the permissions granted or by reason of any defect, deficiency or impairment which may occur from time to time from any cause or the utilities or other services furnished, or for any loss resulting from fire, water, wind civil commotion, riot, landslide or acts of God.

REMOVAL OF MATERIALS: On or before the date of the permit expiration, the Producer shall clean up the locations used and remove from each location, all sets, structures, equipment, rubbish and unsightly matter placed on the property by the Producer unless the Permitter agrees that this may be done at a later time. In the event Producer fails to remove materials, the Permitter may do so and Producer agrees to pay the Permitter any costs incurred. Producer agrees to pay the Permitter for damage to Permitter property resulting from operations undertaken by Producer.

General Contact Numbers	
City of Sedona Public Works Right-of-Way Specialist, Victor Estrada: (928) 204-7800	Sedona Police Department Lieutenant Stephanie Foley: (928) 203-5019
Sedona Fire District Fire Marshal, Jon Davis: (928) 204-8926	Arizona Department of Transportation https://azdot.gov/business/Permits/film-permits
Sedona Film Office Kegn Moorcraft: (928) 204-1123 x170	Coconino National Forest Service Julie Rowe: (928) 203-7516

The relevant ordinances governing this permit application are found in the Sedona Land Development Code, Section 3.5, Temporary Uses and Structures and Section 8.4.D, Temporary Use Permit (www.sedonaaz.gov/ldc). The following time frames have been established by the Sedona City Council and Community Development Department for Film Permits:

Administrative Completeness	Substantive Review Time Frame	Overall	Authorizing Code
7 business days	7 business days	14 business days	LDC Article 3

NOTICE: All applicants are entitled to request and receive a clarification from the City of Sedona regarding its interpretation or application of any statute, ordinance, code or authorized substantive policy statement as required by Arizona Law, A.R.S. §9-836. *Send a written request, by letter or email, identifying the provision needing clarification, any facts relevant to the requested ruling, your proposed interpretation, and if the issues concern an existing license or a license application.*