

Read this information before calling with questions.

IF YOU HAVE ONLY CIVIL TRAFFIC OFFENSES ON YOUR CITATION, THEN YOU MAY HAVE THREE OPTIONS -->

YOU MUST PICK ONE OPTION ON OR BEFORE THE APPEARANCE DATE SHOWN IN AREA "4"

BELOW

SEDONA POLICE DEPARTMENT
ARIZONA TRAFFIC
TICKET AND COMPLAINT

The image shows a sample Arizona Traffic Ticket and Complaint form from the Sedona Police Department. Four specific areas are circled in red and numbered 1 through 4. Area 1 is the 'COMPLAINT' number. Area 2 is the 'OFFENSES' section, which lists various traffic violations. Area 3 is the 'CHARGE' section, where the officer indicates whether the charge is 'CRIMINAL' or 'CIVIL'. Area 4 is the 'YOU MUST APPEAR AT' section, which specifies the date and time for the defendant's appearance in court.

1. This is your complaint number.
2. This is where you will find the offenses charged against you, listed by statute number.
3. This is where you will find whether a charge is a criminal offense or a civil offense.
4. This is your appearance date and time. For civil traffic charges, contact the Court on or before this date. If you have a criminal offense charged, YOU MUST APPEAR in court at this time for your arraignment. Failure to do so may result in the issuance of a warrant for your arrest.

SEDONA MUNICIPAL COURT

102 Roadrunner Dr.

Sedona, AZ 86336

(928) 282-1189 | FAX (928) 204-7151

**OPTION 1
DEFENSIVE DRIVING**

You may divert some civil traffic violations by attending an Arizona state-certified defensive driving school (DDS). As of July 3, 2015, to be eligible you must not have attended DDS twelve months prior to the date of the violation for which you are currently charged, the charge must be a "moving violation" (denoted on the fine schedule by an asterisk *), your citation was not issued as the result of a collision in which any person was seriously injured or killed, and your case has not already been set for a hearing. You are NOT eligible for DDS if you have a commercial driver license, even if you were not driving commercially at the time you received the citation.

PLEASE NOTE: You may only divert ONE charge on your citation by attending DDS. If you have other charges, you must either plead responsible or request a hearing on those matters prior to the appearance date.

If you successfully complete DDS, the charge will be dismissed, you will not receive any points against your license, and you will not have to pay a fine for that count. However, there is a charge for DDS that must be paid directly to the school you select.

To enroll for DDS call 1-888-334-5565 or visit:

www.azdrive.com

DO NOT CALL THE COURT.

The schools are independent businesses not connected to the Court.

ENROLL IMMEDIATELY!

Classes fill up quickly and you must complete the class no less than 7 days prior to the appearance date listed on your citation at Area "4."

If you do not live in Arizona and wish to take a certified Arizona class in your home state, this must be coordinated through a certified Arizona school. Do not do this on your own, as it may not be accepted.

**OPTION 2
REQUEST A HEARING**

Use the form on the reverse side to request a civil traffic hearing. This request MUST be made no later than the date in Area "4." You will be notified by mail of the date for your hearing after it is determined when both you and the police officer are available to testify in court.

The purpose of the hearing is to contest the charge(s), NOT to admit them and request a reduced fine. If you are found responsible at the hearing, and wish to address the court about the fine, you must fill out and submit a financial affidavit provided by the court prior to your hearing.

If you will have any exhibits (documents, photographs, etc.) you must bring the originals and two sets of copies (one set for the Judge and one for the police officer). The copies can be made by the Court before your hearing, but there is a charge of 50 cents per page for copies.

If you wish to plead responsible for some violations, but not others, please be sure to circle the appropriate charge letter(s).

NOTE: Once you have requested a Civil Traffic Hearing, you no longer have the option of attending DDS (Option 1).

NOTICE

If you plead to or are found responsible of ARS 28-645(A)(3)(a) or 28-647.1, state law requires completion of Traffic Survival School. MVD administers the program and will provide notification regarding the school. Traffic Survival School is NOT the same as Defensive Driving School.

**OPTION 3
PLEAD RESPONSIBLE**

If you select this option, you are admitting responsibility for the violation(s). The Court will enter a Judgment of Responsible and will report the finding to the Motor Vehicle Division. Points will be assessed on your driving record for any moving violation -- those violations marked with an asterisk (*) on the fine schedule.

You can pay your fines on the internet or by phone with nCourt™ go to:

www.sedonatix.com

or call 1-877-685-4496

If you prefer you may plead responsible by mail using the form on the reverse side, or in person. The amount of your fine, including fees and surcharges, should be listed on the Fine Schedule on the reverse side of this document. Find your charge (in Area "2") and pay the fine for that violation listed on the schedule. If your charge is not listed, call the Court.

Your fine may be paid by mail with a check or money order. Payments may also be made in person. DO NOT MAIL CASH. Make your check or money order payable to SEDONA MUNICIPAL COURT. Be sure to write your complaint number (found at Area 1 on the citation) on your check or money order.

Be sure to add the one-time \$55.00 court fee/surcharge to your total if applicable. (See notice on reverse side regarding this fee).

Paying your fine after your appearance date (Area 4 on Citation) will result in an additional \$20.00 Payment Plan Fee (A.R.S. 12-116).

AMERICANS WITH DISABILITIES ACT (ADA)

If you have a disability and need special accommodations for your appearance in court, call this court at (928) 282-1189. If needed for attendance at a defensive driving school class, call any of the Arizona certified schools.

**PAY ONLINE AT WWW.SEDONATIX.COM OR
COMPLETE & RETURN FORM IN ENVELOPE**

FINE SCHEDULE

IMPORTANT \$55 FEE NOTICE

Additional Court fees totaling \$55.00 are added to most citations. After you add up your total fine for each charge on the citation – using the fine schedule below, add the \$55.00 fee.

DO NOT ADD FEE IF FINE IS LESS THAN \$55.00

VIOLATION	FINE	VIOLATION	FINE	VIOLATION	FINE
28-644 A1 & A2* /SCC 10.15.030C*	\$180	28-776*	\$120	28-956 thru 965	\$105
28-645 A1 & A1B*	\$120	28-792 A*	\$120	28-981 thru 1097 C	\$180
28-645 A2B	\$120	28-792 B*	\$120	28-1098	\$492
28-645 A3A*	\$180	28-793	\$120	28-2008	\$120
28-645 A3B*	\$120	28-794*	\$180	28-2058 thru 2060	\$120
28-645 A3C*	\$180	28-795 & 796	\$120	28-2153	\$127
28-645 A3D	\$120	28-797 F & G*	\$218	w/ proof of current reg.	\$102
28-645 B & C*	\$180	28-813 thru 815 B	\$120	28-2158	\$127
28-646 A1*	\$180	28-815 D*	\$180	28-2354	\$105
28-646 A2 & B	\$120	28-816 & 817	\$120	28-2532 A	\$584
28-647.1*# & 647.2*	\$180	28-855 & 856*	\$184	w/ proof of current reg.	\$127
28-648 A & B*	\$120	28-857 A1 & A2*	\$495	28-3151 A	\$ 127
28-651*	\$180	28-871 /28-873 /28-874	\$105	28-3169 A	\$ 127
28-701 A - fail to control*	\$180	28-884 /SCC 10.20.060	\$122	w/proof of license at time	0
28-701 A - speeding*		28-891*	\$120	28-3475	\$180
1-10 mph over limit	\$133	28-892 & 893	\$120	28-4135	See Below
11-15 mph over limit	\$184	28-896 & 897*	\$180	28-4139 A	\$493
16-20 mph over limit	\$286	28-898	\$180	SCC 8.55.020/040 C	\$100
21-25 mph over limit	\$388	28-903*	\$180	SCC 8.55.020/040 D	\$500
26 mph and over	\$492	28-906*	\$120	SCC 10.20.030 B & C	\$ 40
28-702.01 A	\$ 62	28-907	\$127	SCC 10.30.010 A	
28-702.01 C MAX FINE	\$480	With proof of purchase	0	Violations Not Listed	Call Court
28-704 C*	\$180	28-909 (See \$55 Notice)	\$ 53		
28-721 thru 734*	\$180	28-921 thru 927	\$ 105	CONTACT THE COURT ABOUT VIOLATIONS NOT LISTED. * OFFENSES ELIGIBLE FOR DEFENSIVE DRIVING SCHOOL # OFFENSES REQUIRING TRAFFIC SURVIVAL SCHOOL (SEE NOTICE ON REVERSE SIDE)	
28-751 & 752*	\$180	28-929 thru 947	\$ 105	Rev 04/19/16	
28-753*	\$180	28-952 thru 954	\$105		
28-754 & 755*	\$180	28-955	\$205		
28-771 thru 775*	\$180				

ARS 28-4135 INSURANCE VIOLATION – MANDATORY MVD SUSPENSION & FINE

By pleading responsible and paying the fine, your license, registration and plates may be suspended by MVD for 3, 6, or 12 months depending on your prior convictions. The fine is a minimum of \$950.00. OR if you provide proof by your appearance date that you had valid insurance on the date of the offense, the charge will be dismissed. OR obtain 6 months of new insurance AND bring a copy of your MVD RECORD showing NO prior convictions for ARS 28-4135 within past 24 months or no more than one conviction within the past 36 months prior to your appearance date, fine may be reduced and suspensions may be waived.

OUT-OF-STATE DRIVER ADVISORY

If you are a resident of another state, failure to respond to your citation could result in the suspension of your driver license in your home state under the Non-Resident Violator Compact.

PAY ONLINE AT WWW.SEDONATIX.COM OR BY PHONE AT 1-800-701-8560 OR....

COMPLETE THIS FORM AND RETURN IT IN THE ENVELOPE PROVIDED

NAME: _____

PHONE: _____

ADDRESS: _____

COMPLAINT NO. _____

CITY/STATE/ZIP: _____

Please Enter Appearance Date (Complaint Area 4) _____

I WISH TO ATTEND DEFENSIVE DRIVING SCHOOL. (I understand that I must complete this class 7 days prior to the appearance date noted on my citation – see where to find this on the other side of this form.) No payment to the Court is required for the charge being diverted.

I REQUEST A HEARING ON THE CIVIL TRAFFIC OFFENSE(S) INDICATED (Circle) A B C D E
The police officer will be subpoenaed and you will be sent notification of your hearing date.
WILL YOU BE REPRESENTED BY AN ATTORNEY? NO YES

TOTAL OF FINES FROM SCHEDULE: \$ _____

ADD COURT FEES/SURCHARGES OF: \$ _____ **55.00**

Do not include \$55.00 fee with Charges 28-909, SCC 10.20.030a or c or SCC 10.30.010a)
\$20.00 time payment fee if fine paid AFTER appearance date (A.R.S. 12-116): \$ _____ **20.00**

Signature: _____

TOTAL ENCLOSED: \$ _____