

**Action Minutes
City of Sedona
Historic Preservation Commission Meeting
City Council Chambers, 102 Roadrunner Drive, Sedona, Arizona
Monday, August 11, 2025 – 4:00 p.m.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL

Chair Meyers called the meeting to order at 4:01 p.m., led the Pledge of Allegiance and requested roll call.

Roll Call:

Commission Members present: Chair Nate Meyers and Commissioners Jack Fiene, Karen Stupak and Bobby Woods. Vice Chair Steve Segner was not present.

Staff Members present: Steve Mertes, Megan Yates, Larry Farhat, and Sandy Phillips.

2. ANNOUNCEMENTS & SUMMARY OF CURRENT EVENTS BY COMMISSIONERS & STAFF

Chair Nate Meyers attended the Planning & Zoning Commission site visit for the Ambiente Creekside project. During the visit, he also inspected the George Jordan pump house. Chair Meyers informed the Commission that staff has recommended potentially surveying and/or designating the pump house as a landmark. Director Steve Mertes noted that the structure is currently in disrepair. While the developer may consider renovating the pump house, it is currently unclear whether that is part of the project scope.

3. APPROVAL OF THE FOLLOWING MINUTES:

- a. **June 9, 2025**
- b. **July 21, 2025**

Chair Meyers referenced the minutes of June 9, 2025, and July 21, 2025, and asked for any corrections. No corrections were identified, so the Chair stated that the minutes were approved.

4. PUBLIC FORUM: (This is the time for the public to comment on matters not listed on the agenda. The Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.)

Opened the public forum at 4:04 p.m. and, having no requests to speak, closed the public forum at 4:05 p.m.

5. REGULAR BUSINESS

- a. **Public Hearing/discussion/possible action regarding a request for a Certificate of Appropriateness for proposed exterior renovations at the Ranger Station Park (House, City Landmark #7, and Barn, City Landmark #8). Both structures are also listed on the National Register of Historic Places. The property is located at 250 Ranger Road. The property is zoned Community Facilities (CF), is ±3.4 acres, and is located on the east side of Brewer Road south of Ranger Road. APN: 401-38-013D.**

Case Number: CA25-00002

Owner: City of Sedona

Applicant: City of Sedona Public Works Department (Larry Farhat).

Introduction by Chair Meyers

Presentation by Larry Farhat, Facilities Supervisor, and Sandy Phillips, Assistant Public Works Director

Commission's questions of applicant and staff

Chair Meyers opened the public hearing at 4:29 p.m. and having no requests to speak, the Chair closed the public hearing at 4:30 p.m.

Commission's comments

MOTION: Commissioner Woods moved for approval of case number CA25-00002, Ranger Station House and Barn, based on compliance with all ordinance requirements of LDC Section 8.3 and 8.7 and satisfaction of the Certificate of Appropriateness findings and applicable Land Development Code requirements as outlined in the staff report, which staff report is hereby adopted as the findings of the Historic Preservation Commission. Commissioner Stupak seconded the motion.

VOTE: Motion carried four (4) for and zero (0) opposed. (Woods, Stupak Meyers, and Fiene in favor). Vice Chair Segner was not present.

- b. Training/Discussion from the Arizona State Historic Preservation Office (SHPO), including training related to the City's status as a Certified Local Government (CLG).

Introduction by Chair Meyers

CLG training presentation by Arianna Urban (SHPO)

Questions and comments from the Commission to Arianna.

- c. Discussion/possible direction regarding ongoing updates to historic surveys and potential landmarks.

Commissioners Stupak and Woods have been surveying properties and have 6 so far.

6. FUTURE MEETING DATES AND AGENDA ITEMS

- a. Monday, September 8, 2025; 4:00 pm

The Commission suggested the next agenda include planning for Historic Preservation Month in May and continue to look at surveyed properties and discuss potential landmarks.

7. EXECUTIVE SESSION

- a. **If an Executive Session is necessary, it will be held in the Vultee Conference Room at 106 Roadrunner Drive. Upon a public majority vote of the members constituting a quorum, the Commission may hold an Executive Session that is not open to the public for the following purposes:**
 - i. **To consult with legal counsel for advice on matters listed on this agenda per A.R.S. § 38-431.03(A)(3).**
 - ii. **Return to open session. Discussion/possible action on executive session items.**

No Executive Session was held.

8. ADJOURNMENT

Chair Meyers adjourned the meeting at 5:35 p.m. without objection

I certify that the above is a true and correct summary of the actions of the Historic Preservation Commission in the meeting held on August 11, 2025.

Megan Yates, Assistant Planner

Date