

AGENDA



1:00 P.M.

CITY COUNCIL MEETING

WEDNESDAY, JANUARY 14, 2026

NOTES:

- Meeting room is wheelchair accessible. American Disabilities Act (ADA) accommodations and translation services are available upon request. Please phone 928-282-3113 at least two (2) business days in advance.
- City Council Meeting Agenda Packets are available on the City's website at:

www.SedonaAZ.gov

THE MEETING CAN BE VIEWED LIVE ON THE CITY'S WEBSITE AT WWW.SEDONAAZ.GOV OR ON CABLE CHANNEL 4.

GUIDELINES FOR PUBLIC COMMENT

PURPOSE:

- To allow the public to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question/answer session.
- No disruptive behavior or profane language will be allowed.

PROCEDURES:

- Fill out a "Comment Card" and deliver it to the City Clerk.
- When recognized, use the podium/microphone.
- State your:
 1. Name and
 2. City of Residence
- Limit comments to **3 MINUTES**.
- Submit written comments to the City Clerk.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

2. ROLL CALL

3. SPECIAL BUSINESS

LINK TO DOCUMENT =

- a. AB 3286 **Discussion/possible direction** regarding a Capital Improvement Program (CIP) priority planning session to review, evaluate, and establish priorities for upcoming capital projects as part of the City's long-term financial and infrastructure planning
- b. **Discussion/possible action** regarding ideas for future meetings/agenda items.

4. EXECUTIVE SESSION

Upon a public majority vote of the members constituting a quorum, the Council may hold an Executive Session that is not open to the public for the following purposes:

- a. To consult with legal counsel for advice regarding matters listed on this agenda per A.R.S. § 38-431.03(A)(3).
- b. Return to open session. Discussion/possible action regarding executive session items.

5. ADJOURNMENT

Posted: 1/06/2026

By: DJ

JoAnne Cook, CMC, City Clerk

Note: Pursuant to A.R.S. § 38-431.02(B) notice is hereby given to the members of the City Council and to the general public that the Council will hold the above open meeting. Members of the City Council will attend either in person or by telephone, video, or internet communications. The Council may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney. Because various other commissions, committees and/or boards may speak at Council meetings, notice is also given that a quorum of members of these other City commissions, boards, or committees may be in attendance.

A copy of the packet with material relating to the agenda items is typically available for review by the public in the Clerk's office after 1:00 p.m. the Thursday prior to the Council meeting and on the City's website at www.SedonaAZ.gov. The Council Chambers is accessible to people with disabilities, in compliance with the Federal 504 and ADA laws. Those with needs for special typeface print, may request these at the Clerk's Office. All requests should be made **forty-eight hours** prior to the meeting.

NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before the City of Sedona makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Sedona City Council meetings are recorded and may be viewed on the City of Sedona website. If you permit your child to attend/participate in a televised City Council meeting, a recording will be made. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting.

CITY COUNCIL CHAMBERS
102 ROADRUNNER DRIVE, SEDONA, AZ

The mission of the City of Sedona government is to provide exemplary municipal services that are consistent with our values, history, culture and unique beauty.



**CITY COUNCIL
AGENDA BILL**

**AB 3286
January 14, 2026
Special Business**

Agenda Item: 3a
Proposed Action & Subject: Discussion/possible direction regarding a Capital Improvement Program (CIP) priority planning session to review, evaluate, and establish priorities for upcoming capital projects as part of the City’s long-term financial and infrastructure planning.

Department	Financial Services/Barbara Whitehorn
Time to Present	60 minutes
Total Time for Item	240 minutes
Other Council Meetings	City Council Retreat – December 16-18, 2025 Upcoming: CIP proposals and budget planning – February 11, 2026 General Picture of the budget – April 15, 2026 City Council work sessions – April 22 – 23, 2026
Exhibits	PowerPoint will be emailed to Council prior to the meeting.

Finance Approval	Reviewed 1/5/26 BGW	Expenditure Required \$ Planning Session Only Amount Budgeted \$ Planning Session Only Account No. (Description)
City Attorney Approval	Reviewed 1/5/26 KWC	
City Manager’s Recommendation	Reviewed 1/5/26 ABS	

SUMMARY STATEMENT

Background: The City’s Capital Improvement Program (CIP) is a long-term planning and financial tool used to identify, prioritize, and schedule major capital investments that support essential infrastructure, public safety, transportation, facilities, utilities, and community amenities. These projects represent significant financial commitments and require careful alignment with available resources, operational capacity, and Council priorities.

CIP planning has become more complex in recent years due to construction cost escalation, supply-chain volatility, labor constraints, and changing regulatory requirements. At the same time, revenue growth has moderated, underscoring the importance of disciplined and strategic capital planning to maintain the City’s long-term fiscal sustainability.

This CIP priority planning session will provide Council with a structured opportunity to review capital plans and ongoing capital projects, as well as offer policy-level guidance on project

priorities within the context of the newly established core priorities. Council discussion would focus on factors such as public safety and regulatory needs, asset condition, service impacts, funding availability, project readiness, and consistency with the Council’s priorities and long-range financial outlook. The city maintains a 10-year CIP planning horizon and appropriates budget for projects on an annual basis. Past Council direction has been to use a “pay-as-you-go” funding methodology and to minimize debt.

This session supports early coordination between Council and staff in the budget development process, helping refine project priorities, understand high level cost estimates, and appropriately sequence projects before the formal budget adoption process. The session does not include the approval of specific projects or expenditures but will inform development of the upcoming CIP and provide a framework for future Council action.

The deadline for departments to submit initial proposed CIP updates into the budgeting software is January 7th, 2026. Finance will work to consolidate information from the budgeting software and produce a PowerPoint presentation to send to the City Clerk’s office on January 8th, 2026.

At the Council’s December 2025 retreat staff received direction to provide an update to Council on the status of various Master Plans that are the drivers behind our CIP projects. At this meeting staff will provide a high-level overview of the Plans, what has been accomplished, what is left to do, and the length of time remaining in the Plan.

Climate Action Plan/Sustainability Consistent: Yes - No - Not Applicable

The Capital Improvement Program (CIP) budget includes projects that are consistent with the City’s Climate Action Plan and Sustainability Roadmap. These investments support energy efficiency, resource conservation, and long-term resilience, ensuring that capital planning aligns with the City’s sustainability goals while maintaining essential infrastructure and services.

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s): N/A

MOTION

I move to: For discussion and direction only.